

**OFFICE OF THE DIRECTOR
NORTH EAST ZONE CULTURAL CENTRE
DIMAPUR: NAGALAND**

No.NEZCC/Gen-61/2008 – 2009/
Dated Dimapur January , 2016

QUOTATION NOTICE

Sealed Quotation are hereby invited from interested firms for Annual Maintenance Contract for maintenance/ updating of the website of North East Zone Cultural Centre www.nezccindia.in on regular basis for a period of 1 (one) year as per the scope of work given below:

Sl.	Scope of Work for the Web Site Maintenance and Updation
	The Contractor shall maintain the existing website and upgrade it, which includes design, development and content updation as & when required based on latest technology as per the specific requirement of the North East Zone Cultural Centre. The updation would include regular up gradation of news, data, reports, tender announcements, recruitment and other relevant information etc., on daily, weekly, fortnightly or monthly basis as may be required. Regular web promotion shall be a part of this activity and shall include activities such as search engine registration and linking to related web sites and home page improvements etc. This shall also include the work of refurbishment of site at appropriate interval not less than one time per quarter during the maintenance period.

Interested firms may submit their Quotations on or before 25/02/2016 upto 13:00 hours to the office of the undersigned during office hours. No quotations received after the last date will be accepted.

The Annual Maintenance Contract rate shall be quoted for a period of 1 (one) year indicating separately, the applicable taxes/service tax etc. and terms and conditions for releasing payments etc.

The NEZCC will provide the data and all relevant documents and feedback for updating the website.

The undersigned shall reserve the right to accept or reject all or any of the quotation without assigning any reasons, what so ever.

**Sd/- Director
NEZCC: Dimapur**

No.NEZCC/RP-13/2014 – 2015/ *2019* :

Dated Dimapur January ^{*Feb-01*}, 2016

Copy to:

1. Interested Firms
2. Notice Board
- ✓ 3. Website (www.nezccindia.in (<http://nezccindia.in/Tender.aspx>))
4. Office Copy


**(Lipokmar Tzudir)
Director, NEZCC**